

**Body of Knowledge Review Session**

## What it is:

A full day session which reviews the Body of Knowledge for the Certified Research Administrator (CRA), Certified Pre-award Research Administrator (CPRA), or Certified Financial Research Administrator (CFRA). See the RACC website, [www.cra-cert.org](http://www.racc-cert.org) for a link to the Body of Knowledge outlines.

## Who should attend:

* Anyone interested in taking either the CRA, CFRA, and/or the CPRA examination(s)
* Anyone who is new to research and sponsored programs administration and wants a good overview of the fundamentals of the profession
* Anyone who is already a CRA, CPRA, and/or CFRA and wants to earn continuing education credits toward recertification

## What the organization provides (in-person sessions only):

* A room with a screen and LCD projector
* Help with marketing the session
* A recommendation for a hotel where the presenters can stay

## What RACC provides

* Two presenters (expenses paid for by RACC)
* All handout materials

## What is the next step:

Contact Michelle Breton at [info@cra-cert.org](mailto:info@cra-cert.org) with the following information;

* 2-3 possible dates (Fridays and/or Saturdays preferred) when you could host the event and if its preferred to host two half days (8:30 AM – 12:230 PM) or one full day (8:30 AM – 5:00 PM) review session
* Desire for an in-person or virtual review session
* If the organization will provide a registration list and pay for each registration OR if the organization would like RACC to create a registration link for individuals to register and pay on their own

## What is the fine print?

At least 14 people must be signed up by three weeks before in-person sessions in order for the session to be held. At least 4 people must be signed up two weeks before virtual sessions in order for the session to be held.